

THE KATE EDGER EDUCATIONAL CHARITABLE TRUST

FOUNDATION AWARDS

(Including Jane Bellamy and Elizabeth Godfrey Foundation Awards)



PURPOSE

1. To assist women, who have completed a full time Foundation Course at an approved tertiary institute totalling 120 points at NCEA Level 3 or above, and have enrolled in their first year of full time study for their first degree or diploma at an approved Institute in the Auckland area, to meet course expenses. Applicants for this award must be enrolled or planning to enrol full-time for a degree or diploma at the University of Auckland, the Albany Campus of Massey University, AUT University, Manukau Institute of Technology, Unitec, Whitecliffe College of Art, Laidlaw College, Northland Polytechnic, or Te Whare Wānanga O Awanuiārangi, Auckland.
2. In addition, the **Jane Bellamy and Elizabeth Godfrey** named awards are to assist two women students from the University of Auckland's Foundation Programme to study towards a degree at the University of Auckland. **Only applicants who have completed this Programme will be considered for the two named awards. Applicants for these awards must apply online to the University of Auckland.**

If you are enrolled or intending to enrol at the University of Auckland you MUST apply using the online application form available at <https://www.auckland.ac.nz/en/for/current-students/cs-scholarships-and-awards/cs-search-for-scholarships-and-awards.html#/form> Applications not made online will not have a successful award recorded on your University of Auckland transcript. Applicants enrolled at other institutes in the Auckland area should apply using the following form.

REGULATIONS

1.
 - a) a number of Foundation Awards of \$2,000 shall be offered annually
 - b) two Foundation Awards of \$18,000 will be available for offer annually, for candidates who have completed the University of Auckland Foundation Programme, to be paid in instalments over a six semester period
2. Applicants for a Foundation Award must be:
 - a) women;
 - b) undergraduate students studying full time for their first degree or diploma;
 - c) New Zealand Citizens or Permanent Residents.
3. In making these awards, the selection committee shall give consideration to:
 - a) a certified copy of the applicant's tertiary record;
 - b) a certified statement by an academic staff member who knows the applicant well;
 - c) the applicant's need for financial assistance;
 - d) the applicant's aspirations for the future;
 - e) any special circumstances e.g. family responsibilities, personal disability, considered relevant.
4. Each applicant for these awards must submit her application **on the current prescribed application form**, together with:
 - a) a certified copy or statutory declaration of her academic record, including details of the foundation course totalling 120 points that has been completed (this can be in the form of a certified digital document from the tertiary institution);

- b) a certified copy of evidence of status as a New Zealand Citizen or Permanent Resident (not Driver Licence);
- c) brief details of the items on which she would spend the award: for example; fees, equipment, art materials, software. NB – this does not include personal and living expenses, transport or childcare;
- d) a brief outline of the work she hopes to do in the future;
- e) a certified statement on the prescribed form.

“Certified copy” means a copy of the original, certified as true by an appropriate authority (for example, Registrar, Head of Department or Study Supervisor, or Justice of the Peace). A “Statutory Declaration” must be made before a Justice of the Peace or Solicitor on the appropriate form.

5.
 - a) The first instalment of each of the named Foundation Awards will be paid on the presentation of proof of full time enrolment in a degree course at the University of Auckland (for example, a receipted fees invoice or certification from the relevant department). Subsequent instalments will be paid at the beginning of each semester on receipt of evidence of satisfactory grades having been achieved in the previous semester. If circumstances arise such that you are unable to complete a semester, you **MUST** advise the Awards Coordinator before the end of the semester. Failure to do so may result in cessation of funding for the Award.
 - b) Other Foundation Awards shall be paid in one instalment on presentation of proof of full time enrolment in a degree or diploma at one of the Institutes named above: for example, a copy of a receipted fees invoice or certification from the relevant Department.
6. Each recipient of a Foundation Award is required to make a short written report at the end of the semester.

APPLICATIONS AND ENQUIRIES

Applicants for the \$18,000 Jane Bellamy and Elizabeth Godfrey Foundation Awards, or the \$2,000 Foundation Awards who are enrolled or intending to enrol at the **University of Auckland**, must apply online using the online application form available at <https://www.auckland.ac.nz/en/for/current-students/cs-scholarships-and-awards/cs-search-for-scholarships-and-awards.html#/form>

Applications from students enrolled at **other Institutes** should apply as follows:

Download and complete an application

form: <https://www.academicdresshire.co.nz/Academic+Awards+Available/Undergraduate+Awards.html>

Enquiries to: awards@kateedgertrust.org.nz

Submit completed applications by:

Email attachment plus scanned copies of 4 a) b), and e) above to: admin@kateedgertrust.org.nz;

Or by post to:

Foundation Awards

The Kate Edger Educational Charitable Trust

Private Bag 93208

Parnell

Auckland 1151;

Or hand deliver to: Academic Dress Hire, 17 George Street, Parnell.

Closing date: 12 February 2018.

THE KATE EDGER EDUCATIONAL CHARITABLE TRUST
FOUNDATION AWARDS
Application Form



All information provided is confidential

A. PERSONAL DETAILS

Name:

Student ID number:

Mobile:

Email:

Address:

Will you be a full-time student this year?

This year, will you be enrolled in the first year of your first degree or diploma since completing your foundation course?

Are you a New Zealand citizen?

Are you a Permanent Resident of New Zealand?

Please supply a certified copy of evidence of your citizenship status: a birth certificate, citizenship certificate or relevant passport pages (e.g. if you are a Permanent Resident, you must supply a copy of your Permanent Resident Visa). If you are offered an award, you will be required to prove that you are enrolled as a full-time student for the duration of the award.

B. ACADEMIC GOALS

What degree or diploma are you enrolled in this year?

Where are you studying?

What are your main subjects of specialisation?

What is the expected date of completion of your first degree/diploma?

Please attach a certified copy of your up-to-date official transcript, or your up-to-date unofficial transcript accompanied by a statutory declaration.

C. FINANCIAL CIRCUMSTANCES

What sources of income/funding do you have or hope to have to assist you in funding your studies? (e.g. income support, student allowance, student loan, partner, paid employment, other awards or scholarships etc.)

Please note any special circumstances (family, personal, or financial) that could be considered as part of your application. These could include number and ages of children, parenting status, health/disability status, your debt situation:

D. FUTURE GOALS

Briefly describe the work you plan to undertake once you have completed your course of study:

E. VERIFICATION

Please provide verification on the prescribed form (next page) signed by someone who knows you well, but who is not a close relative, that the contents of your application are true and you have a genuine desire to gain a qualification.

Give the name of the person you have asked to make this verification here:

Name	Address (postal or email)
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FINAL CHECK

Please check each statement to confirm you have met all requirements:

I have read the purpose and regulations of the award	<input type="checkbox"/>
I am a full-time student	<input type="checkbox"/>
I have given full details in every section	<input type="checkbox"/>
I have enclosed all the supporting documents required, including proof of residency or citizenship, academic results, and proof that I have completed a foundation course totalling 120 points.	<input type="checkbox"/>
I have included a signed verification form	<input type="checkbox"/>

(N.B. A Statutory Declaration is available at the end of this application form.)

The Selection Panel will NOT consider applications that do not contain the required information.

Please keep a copy of your application.

Your signature:

Date:

Please send this completed application form, plus scanned copies of evidence of acceptance at one of the named tertiary institutes, certified copies of your official academic record or downloaded unofficial transcripts accompanied by a statutory declaration, evidence of New Zealand Citizenship or Permanent Residency, and verification statement, by:

- Email attachment to admin@kateedgertrust.org.nz

- Or by post to:

Foundation Awards
The Kate Edger Educational Charitable Trust
Private Bag 93208
Parnell
Auckland 1151

- Or hand deliver to:

Academic Dress Hire, 17 George Street, Parnell.

Closing date: 12 February 2018.

THE KATE EDGER EDUCATIONAL CHARITABLE TRUST
FOUNDATION AWARDS
Verification of Application



The purpose of the Foundation Awards is to assist women, who have completed a full time tertiary Foundation Course totalling 120 points at NZQA Level 3 or above and have enrolled for their first year of full time study in their first degree or diploma at an approved Institute in the Auckland area, to meet course expenses. All information supplied is confidential to those involved in the selection procedures.

Applicant	Referee
Name:	Name:
Address:	Address:
	Occupation:

I, _____, certify that I have read this application and I believe the statements made by the applicant about the course in which she is enrolled, and her circumstances, to be true.

What information can you give about the applicant's desire to gain this qualification?

How long have you known the applicant?

In what capacity do you know the applicant?

Signed:

Date:

STATUTORY DECLARATION

Note: You must sign and date this declaration in the space provided in the presence of a Justice of the Peace. The initial statement of the declaration, containing your name, address, profession, and a list of the documents being witnessed, should be completed on a computer in advance of printing this form.

I,  _____, of  _____,
 _____, hereby solemnly and sincerely declare that

annexed to this application are documents that have been obtained without alteration from online sources.

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.

Declared at _____, this ____ day of _____ 20____

Signature of declarant:

Before me, _____, Justice of the Peace for New Zealand.

Signature of Justice of the Peace:

PLEASE NOTE THAT MAKING A FALSE DECLARATION IS A PROSECUTABLE OFFENCE